



REFERENCE CHECK: SUPPLIER PAST EXPERIENCE **QUESTIONNAIRE**

Client name	
Contact Person	
Contact Phone Number	
Contact Email Address	
Project Appointment Date	
Project Description	
Project Allocated Time	
Project Completion Date	
Project Value on Appointment	
Project Value on Completion	

Whilst all reasonable steps are taken to ensure the accuracy and integrity of the information contained herein, Umalusi accepts no liability or responsibility whatsoever if the information is, for whatsoever reason, incorrect and Umalusi reserves its right to amend any incorrect information.

1. Nature of Responsibilities:

2. Did the service provider exhibit the required character for the appointed service?

3. Did the service provider have sufficient experience to render the services?

4. Were there any outstanding achievements beyond the defined scope that the service provider achieved?

5. Were there any adverse shortcomings that the service provider exhibited that compromised the delivery of service?

6. Would you recommend this service provider to conduct further work ?

7. Reference Contact

Name:

Position:

Signature

Date:
